



## **Summer School 2020 Calendar**

### Summer School 2020 Calendar



☀ June 1, Monday	Registration Starts
☀ June 22, Monday	Registration Ends
☀ July 6, Monday	Class Starts
☀ July 10, Friday	Registration Drop Deadline
☀ July 23, Thursday	Mid-Term Grades Available
☀ August 7, Friday	Last day of Class
☀ Not available	First Day of Regents Exam
☀ Not available	Last Day of Regents Exam
☀ August 10, Monday	Final Grades Available

To access the BOCES Summer School website,  
please go to the following address:

**[www.summerschoolsis.com](http://www.summerschoolsis.com)**

★ *You will select Cattaraugus-Allegany BOCES*

(After logging in, if you would like to change your password, simply click on Profile in the upper right corner, click on the Account Info Tab and this will allow you to change your password)

- Once logged in, you will see a blue row at the top of the screen
- Click on Students & Registrations/Add a New Student
- You will see a drop-down box to click on the school
- Some fields are flagged with an \* - these are mandatory fields that must be completed
- You will enter the student information and also be able to upload IEP information or the IEP can be forwarded to me as a hard copy
- At the bottom, you will see “Add New Summer School Student” – make sure you click on that to save the information
- You will then proceed to the next tabs: “Parent/Guardian” “Emergency Contacts” please complete these and remember to click on the tab at the bottom to add the information

***After the student information is complete, you will need to register them for their class(es)***

- Click on the “Jump To” drop-down box and select “Register New Class/Exam”
- Once you have selected the course(s) you need, go to the bottom of the page and click on “REGISTER CLASSES/EXAMS SELECTED”

*If you have any questions regarding the website,  
please contact Sara Benjamin @ (716) 376-8208 or email @*

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